

**RECREATION COMMISSION
MINUTES
FEBRUARY 26, 2018**

Board or Commission: Recreation
Meeting: Regular

Called to Order: 7:03 a.m.
Adjourned: 9:05 a.m.

Quorum: Yes

MEMBER ATTENDANCE:

Brad S. Browder	Chairman	Present
Susan Q. Carroll	Commissioner	Excused Absence
Glen G. Graham	Commissioner	Present
Jeffery M. Jourdan	Commissioner	Present
Kevin S. Kennebeck	Commissioner	Present
Mark W. Reinke	Commissioner	Present
Tim O'Shea	Commissioner	Present
Also Present:		
Jeff Vesevick	General Manager / Staff Liaison	Present
John Kenwood	Liaison Trustee	Present
Mark Franz	Village Manager	Present
Brad Chapple	Food and Beverage Director	Present
Tom Fota	Executive Chef	Absent
Mike Campbell	Golf Professional	Absent
Noel Allen	Director of Golf	Absent
Chris Pekarek	Golf Course Superintendent	Absent

1. CALL TO ORDER

The February 26, 2018 regular meeting of the Recreation Commission was called to order at 7:03 AM at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Chairman Browder.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES FROM JANUARY 29, 2018 MEETING.

MOVE TO APPROVE MINUTES OF REGULAR MEETINGS FROM 1/29/2018, 7:00 AM

RESULT Motion Unanimously Carried
MOVER: Commissioner Jourdan
SECONDER: Commissioner Graham
AYES: Browder, Graham, Jourdan, Kennebeck, Reinke, and O'Shea
NAYES: None
ABSENT: Carroll

4. **STANDING REPORTS**

A. MANAGER – JEFF GENERAL MANAGER VESEVICK

General Manager Vesevick stated staff has been busy with snow and ice removal. Golf staff is getting ready for the season through performing equipment maintenance, clubhouse repairs, and setting up 2018 permanent tee-times and outings. Reserve 22 reported an increase in business over January 2017 for both the restaurant and banquets. General Manager Vesevick said he hopes to have the front of the house manager hired by mid-March.

General Manager Vesevick noted Mark Streeter was re-hired to serve as the Assistant Golf Professional. Chairman Browder asked what is target date for opening the golf course. General Manager Vesevick replied after the frost is completely gone and the greens start growing. Commissioner O'Shea asked if Reserve 22 ran the *no corkage waiver* promotion last year because wine sales were up for January 2018. Food and Beverage Director Chapple replied yes, the promotion was good and all the bar sales were up for January and February 2018. Commissioner Jourdan asked when the new menu will debut. Food and Beverage Director Chapple replied in March 2018.

B. FINANCIAL – COMMISSIONER JOURDAN

Commissioner Jourdan reported the financials represented a typical January for the Links and Reserve 22. Commissioner Jourdan stated revenues look good and expenses are up. Commissioner Kennebeck asked how were Tuesday covers at Reserve 22 with the restaurant being closed on Mondays. General Manager Vesevick said good especially with the ½ price burger promotion. General Manager Vesevick said there is some discussion about moving the half price burger promotion to Wednesday next year and closing on Mondays and Tuesdays during the off-season next year. Discussion ensued regarding which days of the week Reserve 22 should be open during next year's off-season. General Manager Vesevick said closing the restaurant helps to manage the IMRF hours for staff. Commissioner Kennebeck indicated many area clubs are closed on Sunday nights and Mondays in the off season. Chairman Browder said there are many options to consider for next year. General Manager Vesevick said Reserve 22 can try different things and see what works.

Discussion ensued regarding the maintenance of greens and Chairman Browder suggested Chris Pekarek, Golf Superintendent, attend the next meeting to discuss this.

C. TRUSTEE LIASON – JOHN KENWOOD

Trustee Kenwood had to leave the meeting early so Village Manager Franz updated the Commission on recent Village Board actions and economic development news.

5. **RESTAURANT DESIGN PRESENTATIONS**

Two Hands Interiors

Rachel Alcorn of Two Hands Interiors distributed her revised design proposal to the Commission. Alcorn explained the inspiration for her design was sophisticated, traditional with a spin that will modernize the club-like feel, and a restaurant interior that matches the ambiance for the outdoor patio. Detailed below are some of the revised design highlights.

- Replace the dated and non-functional lighting with new layers of light for better ambiance. The existing electrical junction boxes can be re-used.
- Create more preferred seating areas with banquettes and u-shaped booths to reduce the cafeteria feel.
- Remodel the entryway with new tiles, remove the acrylic panels and replace with industrial custom windows, and replace the host stand.
- Install curtains with an acoustical liner to improve ambiance and help with noise issues.
- Install photographic wallpaper with historic Links photos to create a feature on the west wall.
- Offered different color schemes and suggested retaining the dining room chairs and have them reupholstered.
- Provided two (2) different alternative floor plans. The current floor plan seats 64 customers and the proposed floor plan seats 58.
- Suggested contacting an acoustical expert to help with the noise issues in the dining room.

There was some discussion about possibly replacing the flooring in the dining room with carpeting to resolve some of the noise issues. Alcorn indicated this would help some of the noise issues but she would really want to spend some time on selecting the right carpet. Commissioner O'Shea suggested creating a wall between the dining room and the bar area. Commissioner O'Shea also recommended the photographic wall only be installed on the west wall and not on the east wall with all the windows.

Alcorn indicated the working budget is at \$54,958, but does not include professional electrical work, acoustical solutions, painter fees, tile installation, and other miscellaneous items. Alcorn explained that it was her understanding that the Links staff could perform some of the labor including painting, constructing the booths and banquette seating areas, and electrical work during the off-season. There was some discussion about removing the fireplace feature. Alcorn noted if the fireplace is removed and a wall is added the working budget will most likely be around \$100,000. The Commission thanked Alcorn for her presentation.

Trustee Kenwood and Commissioner Jourdan had to leave the meeting early at approximately 8:28a.m.

Chairman Browder indicated the Commission needs to decide which design firm to move forward with. Chairman Browder said the Commission needs to decide which firm will take us where we need to go on this project.

Commissioner Kennebeck had to leave the meeting early at approximately 8:54a.m.

After further discussions, the Commission agreed to select Joanna Kolakowski of Kreska Design and Construction as the potential designer for the Reserve 22 remodel.

MOTION TO RECOMMEND WORKING WITH JOANNA KOLAWSKI OF KRESKA DESIGN AND CONSTRUCTION FOR THE RESERVE 22 DINING ROOM REMODEL.

RESULT Motion Unanimously Carried

MOVER: Commissioner O'Shea

SECONDER: Commissioner Reinke

AYES: Browder, Graham, Reinke, and O'Shea

NAYES: None

ABSENT: Carroll, Jourdan, and Kennebeck

Chairman Browder indicated the budget for this project is \$35,000.

6. OTHER BUSINESS

Chairman Browder suggested forming a smaller sub-committee to go over the proposed designs and meet with Joanna. General Manager Vesevick wrapped up the discussions from today and stated the following: the Commission recommends Kreska Designs, which is not a final decision. A sub-committee will be formed to determine the final designer and the sub-committee will meet to:

1. move the project along;
2. develop a time-line;
3. prepare a final project budget and design; and,
4. recommend a final concept and cost to the Village Board for their approval.

7. NEXT REGULAR MEETING FRIDAY, MARCH 30, 2018

8. ADJOURN

Commissioner O'Shea moved and Commissioner Reinke seconded, to adjourn the meeting. The meeting was adjourned at 9:05a.m.

Submitted by Aileen Haslett, Recording Secretary

Reviewed by General Manager Jeff Vesevick